

## BYGRAVE PARISH COUNCIL

---

A meeting of Bygrave Parish Council was held in the Church of St. Margaret of Antioch on Monday 9<sup>th</sup> January 2006 commencing at 8pm.

**Present:** Cllr. M Sheppard (Chairman)  
Cllr. P Hughes  
Cllr. B Huffer  
Cllr. P Sinclair

Mrs K Clark (Clerk)

**In Attendance:** Three members of the Parish

- 1. Apologies for Absence** - None received.  
Cllr Paul Culpin was not present
- 2. To approve and sign minutes of last meeting** -  
Approved and signed as a true copy
- 3. Clerks Report**  
Received and appended to minutes

**Resolved** Cllr Hughes will contact Derrick Turner, Parish Paths Partnership and request a review of the Parish footpaths.

**Resolved** Cllr Sheppard will address the sewage situation at the March meeting in time for the summer.

Village history, photographs and general information will be considered for addition to the web site.

#### **4. Declaration of Members interests.**

The register of members interest book has been updated  
No interests were declared in respect of this meeting.

#### **5. Finance report, change of bank mandate and expenditure approval**

A report on the bank account was received.  
The change of bank mandate was approved to add the Clerk and Cllr Sinclair and signatories with Cllr Sheppard. Any two signatures are needed to operate the account.  
A standing order will be set up for the end of each month to pay the clerk and will include a £10.00 a month home office allowance.

## **6 Planning**

No applications were received

## **7 Door step Green – update**

The model lease from the Countryside agency, which proposed a 25 year lease, was too constraining. Mr and Mrs Northern will consider a simple ten year lease.

**Resolved** Cllr Sheppard will write and advise the Countryside Agency that what is trying to be achieved will not work with them. He will discuss any additional funding that may be available from the Capital Fund for projects through NHDC.

**Resolved** Cllrs will re assess this project and revised costs will be produced.

## **8 Correspondence**

Nothing for discussion

## **9 Any Urgent Business**

The Clerk will check to see if it is an election year for the Parish this year, and schedule the Parish Meeting.

## **10 To approve date and time of next meeting**

This will be held at 8pm at St Margaret's Church Bygrave on Monday 6<sup>th</sup> March 2006

Meeting closed at 9.00pm

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

## CLERKS REPORT 9<sup>TH</sup> JANUARY 2006

The website email and phone line are up and running.

Mrs K Clark  
73 Brookfield Way  
Lower Cambourne  
Cams  
CB3 6EB

tel 01954 715092

email [clerk@bygraveparishcouncil.org.uk](mailto:clerk@bygraveparishcouncil.org.uk)

The precept letter was sent in good time to NHDC to apply for the precept for this financial year.

Payments to be approved

Clerks salary from 20/10/05 –31/12/05	
( 9 weeks at £8.76 per hour for a four hour week )	£315.36
Clerks mileage allowance for meeting 7/11/05 44 miles x 50.5p	£22.22
Clerks mileage allowance for meeting 9/01/06 44 miles x 50.5p	£22.22
Clerks float (for stationery , phone bill , stamps etc..)	£50.00
Quarterly Phone Rental for Parish Line 01954 715092	£31.49
Office Allowance	£20.00