

# Bygrave Parish Council

The Annual meeting of Bygrave Parish Council was held in the Church of St. Margaret of Antioch on Monday 8<sup>th</sup> May 2006 commencing at 8.45pm.

**Present:** Cllr. M Sheppard (Chairman)  
Cllr. P Hughes  
Cllr. P Culpin  
Cllr. P Sinclair  
Cllr Huffer

Mrs K Clark (Clerk)

**In Attendance:** Andrew Young District Councillor

## **1. Apologies for absence**

None

## **2. To elect a Chairman**

Cllr M Sheppard was duly elected as Chairmen

## **3. To receive the Chairman's Declaration of Acceptance of Office**

Signed and witnessed to be held on file

## **4. To elect a Vice-Chairman**

Cllr Peter Hughes was duly elected

## **5. To receive Declaration of office from all Councillors**

All declarations signed and witnessed

## **6. To consider the payment of any annual subscriptions**

No additional subscriptions were needed all payments will be considered under item 13

## **7. To inspect the deeds and trust instruments in the custody of the Council**

No deeds or trust documents held by Parish Council

## **8. To update the Register of interest book**

No additional updates were needed

## **9. To approve and sign the minutes of meeting of 6<sup>th</sup> March 2006.**

Approved and signed as a true copy

# Bygrave Parish Council

## 10. To receive Clerks Report

Received and appended the minutes

## 11. To approve the sharing of the telephone line and dividing the cost with Harlton Parish Council

As the Clerk is now working for both Parish Councils it was approved that the cost be divided thus saving the Parish money.

## 12. To approve the joining of the Society of Local Council Clerks

Approved

## 13. Finance report and expenditure approval

<b>£376.49</b>	<b>Allianz Cornhill Insurance</b>
<b>£131.94</b>	<b>HAPTC subscription</b>
<b>£176.25</b>	<b>LubbockFine ( annual return )</b>
<b>£71.00</b>	<b>SLCC (joining fee and annual subscription )</b>

All above items approved, items in Clerks report approved and a contribution of £600.00 to the Parochial church council was approved.

**Resolved** The Clerk write and request an estimate of costs from the Church for next years precept planning.

It was agreed that a North Herts District Council would approve a grant of £360.00 to be used towards the purchase of a new lawnmower to cut the public graveyard. The Parish Council agreed to donate these funds to the church to enable them to purchase a lawnmower.

## 14. To approve Planning applications as notified by the District Council

Application number 06/00448/1HH 300 Wedon Way Bygrave Approved  
Application number 06/00451/1HH 79 Ashwell Road Bygrave Approved

## 15. Door step Green Update

Grant funding options are still being explored

## 16. Correspondence

Circulated to Councillors

## 17. Any Urgent Business

None

## Bygrave Parish Council

### 18. To Approve the date and time of the next meeting.

The next parish Council meeting will be on Monday 3<sup>rd</sup> July at 8pm

Further meeting dates were agreed as follows:-

Monday 4<sup>th</sup> September 2006

Monday 6<sup>th</sup> November 2006

Monday 8<sup>th</sup> January 2007

Monday 5<sup>th</sup> March 2007

Meeting closed at 10.15pm

Signed .....Dated .....

# Bygrave Parish Council

## CLERKS REPORT 8<sup>TH</sup> MAY 2006-

The first half of the precept for 2006/2007 £2,125.00 has been received

NHDC Committee Agenda Dispatch 2006/2007

- form to complete to see if any additional copies of agenda are required

HAPTC – Councillor Workshops available on 15<sup>th</sup> June 2006 £25.00 per delegate

Payments to be approved

Clerks mileage allowance for meeting 06/03/06 44 miles x 50.5p	£22.22
M Rainbow Grass Cutting	£129.00