

BYGRAVE PARISH COUNCIL

A meeting of Bygrave Parish Council was held in the Church of St. Margaret of Antioch on Friday 4th May 2007 commencing at 8pm.

Present: Cllr. P Hughes
Cllr Culpin
Cllr Huffer
Cllr M Sheppard

Mrs K Clark (Clerk)

In Attendance: County Councillor Tony Hunter

1. Apologies for absence

Received from Paul Sinclair and Andrew Young

2. To approve an sign the minutes of last meeting

Signed as a true copy

3. Declaration of members interests

None received

4.Finance

Change of bank mandate - Paul Culpin was added and Cllrs Sheppard and Sinclair removed

a. signing of year end accounts for internal auditor

The accounts were approved by the Parish Council and signed off to go to the internal auditor. A notice advertising the audit has been displayed on the village notice board.

- b. , rent payment £250.00**
- c. HAPTC membership £136.23**
- d. Lubbock Fine- Audit 31/03/06 £141.00**
- e. Allianz Cornhill £407.43**
- f. BT Phone bill £36.39**
- g. Clerks Float £50.00**

All payments approved and the additional payments of £55.00 for the SLCC membership was also approved.

It was noted whilst the clerk was preparing year end accounts that the invoice for cuts 6 & 7 payable to M Rainbow for £86.00 had not been paid so a cheque was approved and drawn up.

The Parish Council had been approached with a request to pay for the service and up keep of a lawn mower it purchased several years ago for the grass cutting in Weedon Way it was felt

that further consultation needed to be carried out on the costs involved and also a quote obtained for the contract grass cutter to see how it compared. This is an item that will be held over for the next Parish Council to make the financial decision - the Clerk will advise the resident that raised the enquiry.

5.To approve Planning applications as notified by the District Council

No applications to consider

6.Door Step Green Update

It was reported that the balance of £6999.70 was held on deposit in the account and this project will be continued by the new Parish Council.

7.2007 Councillor elections.

Following the nominations for seats on the Parish Council Paul Culpin was the only nomination so he becomes a member of the Parish Council from the 7th May 2006. NHDC will start the nomination procedure again shortly. If they fill the four remaining seats from this process there will not need to be an election, if more nominations are received than seats then an election will have to take place which will cost around £700.00 paid for by the Parish.

The Clerk reported their had been three enquiries following the leaflet drop in the Parish.

8.Thanks to retiring Councillors

The Chairman thanked all the retiring Councillors for the many years service to the Parish

9.Correspondence

SENDER	SUBJECT	TASKED
BT	Phone Bill	Agenda
NHDC	Planning app	Agenda
Local Government	Model Code of Conduct	Circulated
HAPTC	Newsletter	Circulated
Local Government	Code of Conduct	Circulated
NHDC	Fly Tipping	Circulated
Allianz Cornhill	Insurance Renewal	Agenda
Lubbock Fine	Invoice for year end accounts 2006 and 2006/07 return	Agenda
HAPTC	Invoice annual Fee	Agenda
Inland	Year end	Clerk

revenue		
HCC	Herts Direct form	Clerk
Audit Commission	Appointment of external auditor	Agenda
HCC	Highways Bulletin	Circulated

10. Any URGENT business

None

11. To approve date and time of next meeting

This date for the next meeting can not be set until a full Parish Council can be elected. Once a meeting can be called it will be advertised on the notice boards and Parish Website www.bygaveparishcouncil.org.uk

Meeting closed at 9.25pm

Signed.....Dated.....