

BYGRAVE PARISH COUNCIL

A meeting of Bygrave Parish Council was held in the Church of St. Margaret of Antioch on Tuesday 12th May 2009 commencing at 8.30pm.

Present:

Cllr J Patterson (chair)
Cllr P Sinclair
Cllr Kingsbury
Cllr Hills

Mrs K Clark (Clerk)

In Attendance:

1. Apologies for Absence

Received from Cllr Culpin & Andrew Young

2. To elect a Chairman

Cllr J Patterson was elected

3. To receive the Chairman's Declaration of Acceptance of Office

Received

4. To elect a Vice-Chairman

Cllr P Culpin was elected

5. To receive Declaration of office from all Councillors

Received

6. To consider the payment of any annual subscriptions

All detailed under item 10

7. To inspect the deeds and trust instruments in the custody of the Council

None held

8. To update the Register of interest book

Updated

9. To approve and sign the minutes of meeting of 10th March 2009.

Approved

10. Finance report and expenditure approval

To approve year end accounts 2008/2009

HAPTC subscription £142.87
Insurance Premium £446.43
Clerks Float £50.00
M Rainbow (grass cutting) £144.00

To consider a payment of £10.00 to the PCC to cover electricity and cleaning for the Parish Council meetings

To consider increasing the annual contribution to graveyard maintenance ,to £650.00 with an annual review.

All approved. Accounts for 2008/2009 were signed off and submitted to the Internal auditor then will be submitted to external auditor by the 13th June 2009.

Cllr Kingsbury declared an interest as secretary of the PCC

An annual invoice was requested from the PCC for the agreed rent in November each year in time for precept setting, and also a request will be made for the final cost of the Churchyard maintenance each year.

11. To approve Planning applications as notified by the District Council

28 Wedon Way -extension - no objections

Cllr Culpin declared an interest as he lives next door.

12. Door Step Green– update

Cllr Kingsbury reported that this project is now not proceeding and arrangements would be made to return the grants and donated monies. He advised that the balance of the account stood at £6999.70 and a cheque had been refunded from the Solicitors for £998.75 to be paid into the account.

Clarification regarding this account would be sought from the committee.

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13. Correspondence

SENDER	SUBJECT	TASKED
HAPTC	Invoice	Agenda
NHDC	Planning app	Agenda
HCC	Commons Act 2006	Circulated
HAPTC	Newsletter	Circulated
Equality & Human Rights Commission	Public Sector Duties	Circulated
NHDC	Election Notices	Circulated
NHDC	Recycling in Flats	Circulated
CMS	Magazine	Circulated

14. Any Urgent Business

The site inspection for the recycling bank has been completed by NHDC. Cllr Sinclair will chase the installation of this.

15. To Approve the date and time of the next meeting.

This will be held on Tuesday 7th July 2009 at 8pm

Signed Dated.....

Meeting closed at 9.25pm